



Contact us:
Heddie Street Warrnambool
Victoria, 3280, Australia
Phone: 0355613161

WARRNAMBOOL WEST PRIMARY SCHOOL

SAILING TOWARDS SUCCESS

Monday 4th December 2023

Dear Parent / Guardian,

Re : Parent Payment Arrangements 2024

Warrnambool West Primary School is looking forward to another great year of teaching and learning. We would like to advise you of Warrnambool West Primary School's voluntary financial contributions for 2024. **This financial support ensures that we can continue to provide the excellent range of facilities and resources for your child / children.**

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary.

Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students.

We want to thank you all for your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

For further information on the Department's Parent Payment Policy please see a one-page overview attached.

Yours sincerely,

Clare E. Monk

Clare Monk,
Principal.

Dana Callaghan,
School Council President.

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Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Classroom consumables, materials & equipment <ul style="list-style-type: none">• Art – paint, crayons, canvas, glitter, coloured paper (\$15)• Science – learning resources (\$5)• English – book boxes (\$11)• Sports – equipment (\$11)• Library Reader (\$7)• Library Satchel (\$15)	\$64
Online subscriptions <ul style="list-style-type: none">• Sunshine, Seesaw, Epic	\$25
ICT devices – provision of devices from the shared classroom sets, headphones & computer technology materials	\$25
Swimming and water safety program – entry and travel costs	\$95
Printing and photocopying of worksheets and learning materials	\$30
Whole school events <ul style="list-style-type: none">• Athletics carnival – transport & awards (\$10)• Cultural Day (\$14)• Arts Day x 2 – entry and travel (\$17)	\$41
Total Curriculum Contributions	\$280

Educational items for students to own

Attached is a list of items that the school recommends you purchase from Darrian Office Choice for your child to individually own and use.

Extra-Curricular Items and Activities provided on a user-pays basis

Warrnambool West Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. These are provided on a user-pays basis. Activities such as Camps, Grade 6 Jumpers etc.

The cost of extra-curricular items and activities will be advised throughout the year.



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Extra-Curricular Items and Activities	Amount
School Camps – Grade 3/4 Camp \$280 (estimate) Grade 5/6 Camp \$320 (estimate)	\$User Pay Basis
Total Extra-Curricular Items and Activities	\$User Pay Basis

Financial Support for Families

Warrnambool West Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief (SSR)
- Centrepay
- Flexible Payment Arrangements

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact:

Chelsea Maddocks / Business Manager

Ph: 03 5561 3161 / Email: chelsea.maddocks@education.vic.gov.au

Payment methods

- BPAY – Biller Code 87361 Please contact school for Reference Number
- Direct Deposit – Account Name : Warrnambool West Primary School
BSB : 063 533
Account No : 1007 1908
Reference : Use Student Name
- Centrepay – Service Provider Number 555 092 450V please contact school for assistance
- Payment via Cash or Eftpos can be made in person at the General Office

Refunds

We will consider requests for partial or full refunds of payments made by parents on a case-by-case basis taking into consideration the individual circumstances. Generally we will not be able to refund payments made for items purchased or costs that have already been paid where those funds have already been transferred to a third party. For example, camp costs when a child becomes unwell and cannot attend in circumstances where the payment has already been made or committed to a third party and no refund is available to the school. Where possible, we will make this clear to parents at the time of payment.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

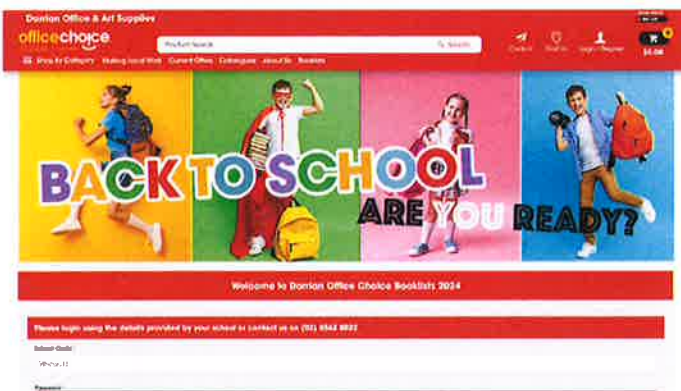
West Warrnambool Primary School Stationery List – Ordering Online

Go to darrian.officechoice.com.au

Click on the below highlighted tab



This will bring up the booklist page –



Enter in your school login – **Wwpbts** & Password – **Wwpbts** (both case sensitive) and get following page, pick your year level



Carefully go through the booklist and change the amount of items by clicking on +/- to what you require



Once happy with what ordered, click on trolley at top right of website

Please continue on to Checkout and fill in all details for this order

Important Information regarding your booklist order

Thank you for using the services of a local family business

All online orders must be placed before 4.30pm **Friday 12th January 2024** to ensure we have sufficient stock for all orders

Your order will be delivered to the school late January and will be available to pick up from the school. Your school will you notify of this date

Orders placed in store after this time will be processed, however we cannot promise all stock will be available before we deliver to your school

For assistance with the website, your order, returns, refunds or a general enquiry, please email karenb@darrian.com.au or call 5562 8022



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This form needs to be completed and returned to school no later than Friday 15th December 2023. Payment will not be required until the beginning of the 2024 school year.

Student Name : _____

2024 Year Level : _____

TOTALS – PARENTS TO COMPLETE / FILL IN

Category	Totals – Parents to complete
Curriculum Contributions	
Classroom consumables, materials & equipment - \$64	
Online subscriptions - \$25	\$
ICT - \$25	
Swimming and water safety program - \$95	
Printing and photocopying - \$30	
Whole school events - \$41	
Extra-Curricular Items and Activities	\$User Pay Basis
Total	\$

Student Name : _____

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